



CEDEFOP e-Communities

A quick guide for SINAPSE, the
EC virtual community platform

Log-in / Join Page

Member login [i](#)

TECASP [ECAS identification for EC users](#) [i](#)

Login

Password (case sensitive)

Keep me logged in

[↑](#)

The new e-Community is accessible via a direct link. All the existing VC members are given new credentials. Users that are members in more than one community will use a single username/password to access all of them.

e-Community Main page

The screenshot shows the CEDEFOP e-Community Main page. At the top left is the CEDEFOP logo. On the top right is a 'MENU' button and a 'Community home page' dropdown menu. Below the logo is a navigation bar with 'Your login and password' and 'Your profile' buttons. A red circle with the number '1' is placed over the 'Your login and password' button, with a dashed box containing the text 'Edit the account details, change your password' and an arrow pointing to the button. Below this is a section titled 'COMMUNITY GENERAL INFORMATION' with a table for 'NAME:' (Policy domain(s): Education & Training, Scientific domain(s): View the selected domains (6)), 'QUICK GUIDE:' (Download quick guide), and 'Community web address:' (View the address). To the right is a 'SHORT DESCRIPTION:' section with a 'View detailed description' button. Below this is a section titled 'COMMUNITY MODULES' with a grid of buttons: 'Discussions and Surveys' (annotated with a red circle '3' and a dashed box 'Participate in discussions'), 'Library of documents' (annotated with a red circle '2' and a dashed box 'Access uploaded files'), 'Calendar', 'Message board' (annotated with a red circle '4' and a dashed box 'Read announcements & access other archived messages'), 'Notifications', 'Themes', 'Library of links', 'Send a message', and 'Groups'. At the bottom is a section titled 'COMMUNITY MEMBERS' with a 'VIEW AND CONTACT THE COMMUNITY ADMINISTRATOR(S)' button. In the bottom right corner, there is an 'Exit Community' button and a dashed box containing the text 'Exit the Community' with an arrow pointing to the button. A small upward arrow icon is in the bottom left corner.

The community members can access a library of documents, a library of web links, a message board, and are able to send messages and launch surveys and discussions. A notification system allows the members to be aware of new activities. Events and seminars can be organised in the community calendar.

1 Edit Details/Password

1 Your login and password Your profile

COMMUNITY MODULES

Discussions and Surveys	Calendar	Notifications
Library of documents	Message board	Themes
Library of links	Send a message	Groups

1 Edit the user profile details

Change the auto-generated username

Your Profile Your Account Your Visibility Your Login & Password Your e-mail preferences Your Domains Your Drafts Your Questionnaires

LOGIN INFORMATION

Your login name*:

Your login name can only contain letters, numbers and the characters .(dot), _ (underscore), - (hyphen) and @ (at-sign). Your login name must have at least 6 characters and should not contain any space.

Change your password (Passwords are case sensitive)

Your old password:

Your new password:

Retype your new password:

Update Cancel Remind me of my password by e-mail

Change the auto-generated password

Back to the Community home page

From the “Your login and password” and the “Your profile” modules, the users can edit their personal details and the settings related to their account.

2 Browse/Upload Files

Your login and password | Your profile

COMMUNITY MODULES

Discussions and Surveys	Calendar	Notifications
Library of documents	Message board	Themes
Library of links	Send a message	Groups

Expand subfolders

Add a new document

Return to the main page

Filter files according to certain tags (if available)

Jump to another module

Exit Community | Exit Library of documents | Library of documents

Add a new document | All documents

Folders (infos)

- Main Folder (0/110)
 - MPL-Bud for Polish Contri
 - Attachments (0/0)
 - Canada Policy and Practio
 - Dissemination and Valoriz
 - European Guidelines on vi
 - European Higher Education
 - European Policy document
 - European Qualification Fra
 - General (0/0)
 - Making VET Attractive thro
 - Methodology (0/0)
 - National Policy Informatio

ALL FOLDERS

List sorted by: Upload Date | Show short descriptions | Show expanded view

Theme filter: -select a theme-

Show all file details

Expand file details

Results 1 to 10 from 110

1 2 3 4 5 6 7 8 9 10 11 next >

+ [icon]	A European Inventory on validation of non-formal and informal learning: country report United Kingdom	(68 KB)
+ [icon]	A summary of the VPL 2 model	(66.5 KB)
+ [icon]	Accreditation of Prior Experiential Learning in different sectors. REACTION Conference	(79.2 KB)

Expand subfolders

Click this icon for folder description

All the documents of the VC have been transferred to the "Library of Documents" and are organised in the same folder structure. The sort order of the old files might be different than before, as all the files were migrated in the same day.

3 Discussions & Surveys

Your login and password Your profile

COMMUNITY MODULES

Discussions and Surveys	Calendar	Notifications
Library of documents	Message board	Themes
Library of links	Send a message	Groups

Expand subfolders Add a new discussion / survey Show description, if available Jump to another module

Exit Community Exit Discussions and Surveys Discussions and Surveys

Validation mode: Automatic

Add a new discussion / survey

All discussions / surveys

Show archived discussions/surveys

Folders

Main Folder (0/14)

- Competencies in Identification & Validation required by teachers and trainers
- Dissemination and Valorisation
- EDF Consultation
- PETAC Discussions
- General
- LEONARDO Thematic Activities
- Papers for ECER 2005 Rev.
- Technical Working Group I
- The Integrated Lifelong Learning

List sorted by: Start Date

Theme filter: -select a theme-

Show short descriptions Show expanded view

Discussion and Survey 1 - 10 from 14

1 2 next >

Number of threads in the discussion topic

Competencies in Identification & Validation required by teachers and trainers	1
Dissemination and Valorisation	1
Dutch-Flemish discussion	5
EDF Consultation	5

All the current VC discussions have been transferred to the “Discussions and Surveys” and are organised in the same folder structure. All topics are active and the user can see the discussion history in the first post of each thread and continue the discussion. Moreover, new surveys can be initiated.

4 Announcements & Archived data

Your login and password | Your profile

COMMUNITY MODULES

Discussions and Surveys	Calendar	Notifications
Library of documents	4 Message board	Themes
Library of links	Send a message	Groups

Expand subfolders | Author and posting date | Here, expanded view is selected | Jump to another module

Exit Community | Exit Message board | Message board

Validation mode: Automatic | Add a new message | Show all messages

Folders (infos)

- Main Folder (0/68)
 - CONTRIBUTIONS (0/44)
 - LISTS (1/1)
 - NOTEBOARD (16/16)
 - POLLS (7/7)

Click this icon for folder description

ALL FOLDERS

List sorted by: Posting Date | Show messages | Show expanded view

Theme filter: -select a theme-

Results 1 to 10 from 68

1 2 3 4 5 6 7 next >

How do you see the future of this Virtual Community?

Posted By: CEDEFOP Migration-Admin (QM) | European Centre for the Development of Vocational Training

Posting date: 04/01/2012

Folder: **POLLS** | Subfolder of the message

Which of the following Validation methods are you currently using? (You may select more than one method)

Posted By: CEDEFOP Migration-Admin (QM) | European Centre for the Development of Vocational Training

Posting date: 04/01/2012


Folder: **POLLS** |

In the "Message Board" you can be find: the announcements and all the content that could not be migrated elsewhere i.e.: past contributions, lists (spreadsheets) and closed user polls.

Platform Comparison

Old Platform (Ramius)

 **CEDEFOP** **About Virtual Communities**

If the full content of the page doesn't load directly please select  refr
To contact Cedefop Virtual Community Administrators please e-mail: vc-admin@cedefop.europa.eu

Virtual Community

Community Home Page

[Welcome](#) | [What's New](#) | [Explorer](#)

Community Home Page

Explore

Search

User Surveys

Announcements

Discussions

Contributions

Files

Chat

Events

Lists

Members

Photo Gallery

Feedback

Preferences

Logout

New Platform (Sinapse)

 **CEDEFOP**

MENU

Community home page

Your login and password

Your profile

COMMUNITY GENERAL INFORMATION

NAME:	
Policy domain(s):	♦ Education & Training
Scientific domain(s):	View the selected domains (6)
QUICK GUIDE:	Download quick guide
Community web address:	View the address

SHORT DESCRIPTION:

[View detailed description](#)

COMMUNITY MODULES

Discussions and Surveys	Calendar	Notifications
Library of documents	Message Board	Themes
Library of links	Send a message	Groups

+ COMMUNITY MEMBERS

VIEW AND CONTACT THE COMMUNITY ADMINISTRATOR(S)

[Exit Community](#)

Similar modules have been highlighted with the same colour.

The existing VC data was migrated as follows:

Uploaded Files → Library of Documents

Discussions → Discussions and Surveys

Announcements & Other Archived Content → Message Board

Do you have questions? Feel free to contact:

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